

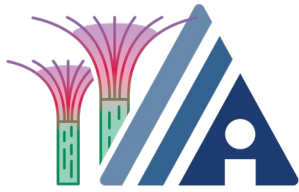
AAAI-26 / IAAI-26 / EAAI-26
JANUARY 20-27, 2026 | SINGAPORE

The 40th Annual AAAI Conference on Artificial Intelligence
@ Singapore EXPO, Singapore
20-27 January 2026

The 40th Annual AAAI Conference on Artificial Intelligence

AUTHOR'S POSTER GUIDE

Singapore EXPO Convention & Exhibition Centre	
20 – 27 January 2026	Poster Display Sessions



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Dear AAAI-26 Authors,

We would like to thank you for submitting your posters at the 40th Annual AAAI Conference on Artificial Intelligence taking place in Singapore at the Singapore EXPO.

We have prepared this poster guide to provide you with everything you need to plan your successful participation. Please review this guide and its associated documents carefully so you don't miss important deadlines and announcements which includes the option of ordering posters locally in Singapore.

If, after thoroughly reviewing this manual and associated documentation, you are unable to find answers to your questions, please do not hesitate to contact us at aaai26@aaai.org :

Meredith Ellison

Executive Director

Association for the Advancement of Artificial Intelligence

601 Pennsylvania Ave NW, Suite 900

Washington, DC 20004

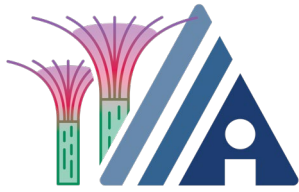
www.aaai.org

aaai26@aaai.org

Telephone: (+1) -202-360-4062

Fax: (+1) -202-742-8303

Thank you once again for exhibiting at AAAI-26, and we wish you all a successful one ahead!

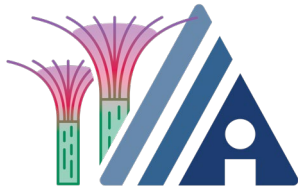


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01 - Venue Information

Venue

Singapore EXPO Convention & Exhibition Centre,
Singapore, Singapore
1 Expo Dr, Singapore 486150

[Click Here](#) for (Venue Location on Google Maps)

Main Exhibits at Hall 2

Do not use this address for shipments. Refer to page 19 for shipping details.

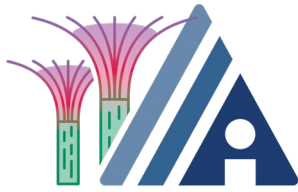
Venue Contact

Website: <https://www.singaporeexpo.com.sg/>
Tel: +65 6403 2145

[Click Here](#) for Venue Location Map



Authors and attendees will enter the venue through APEX Gallery where they will be able to access all AAAI-26 halls and meeting rooms after picking up their badges.



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02 - Transportation Options

Singapore EXPO is conveniently accessible:

By Car: 15-minute drive from Singapore Changi Airport via the elevated highway (approx. 5km)

By Public Transport:

- Expo MRT station is only 700m from Hall 1.
- City Hall MRT station (downtown area) is approximately 19km away.

1. Train/MRT

Nearest MRT station to Singapore Expo is Expo MRT Station, served by two MRT lines: East-West (Green) Line (Transfer at Tanah Merah MRT Station) & Downtown (Blue) Line.

Travel by either line and alight at Expo MRT Station (CG1/DT35) which is located nearest to Foyer 2 / Hall 6.

Exit via Route A and walk towards Hall 1-2 / APEX Gallery to arrive at AAAI-26.

2. Public Bus

It is recommended to alight at one of the following bus stops below.

Closer to APEX Gallery, Meeting Rooms & Hall 1-2:

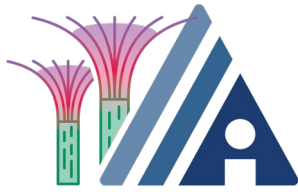
Bus Stop Code	Bus Stop Name	Bus Services
96029	Expo Halls 1/2/3	12, 24, 38
96021	Opp Expo Halls 1/2/3	12, 24, 38

Closer to Foyer 2-3, Hall 4-6, Expo MRT Station:

Bus Stop Code	Bus Stop Name	Bus Services
96039	Expo Halls 4/5/6	12, 24, 38
96031	Opp Expo Halls 4/5/6	12, 24, 38
96301	Expo Stn Exit B	20, 118

Some near-by MRT stations that bus 12, 24, 38 serves:

Bus 12	Bus 24	Bus 38
East - Tanah Merah (EW4) - Tampines East (DT33) - Pasir Ris (EW1)	East - Paya Lebar (EW8 / CC9) - Bedok (EW5) - Expo (CG1 / DT25) - Upper Changi (DT34) - Changi Airport (CG2)	East - Tampines (EW2 / DT32) - Simei (EW3) - Tanah Merah (EW4) - Bedok (EW5)
Central - Outram Park (EW16 / NE3 / TE17) - Chinatown (NE4 / DT19) - Clarke Quay (NE5) - Bugis (EW12 / DT14)		



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3. Taxi

Singapore Expo is located approximately 15 minutes' drive away from Changi Airport.
Cab fare is approximately SGD 15 one way, subject to surcharges.

You can book a taxi by calling the hotline +65 6342 5222 or send a text to 71222 with the booking details.
Alternatively, you can book a taxi via the ComfortDelGro app.



(Download on [Apple Store](#)
or [Play Store](#))

There are two taxi stands for drop off and pick up:

- Foyer One Taxi Stand – I42 (nearest to AAAI-26)
- Foyer Two Taxi Stand – I02

4. Private-Hire Car

There are a few ride-hailing applications available in Singapore:

Download on Apple Store or Play Store	Download on Apple Store or Play Store	Download on Apple Store or Play Store	Download on Apple Store or Play Store

Drop-off and pick-up points:

- Singapore Expo Foyer One or MAX Atria (nearest to AAAI-26)
- Singapore Expo Foyer Two

Please note that fares may fluctuate depending on demand and/or peak hours.



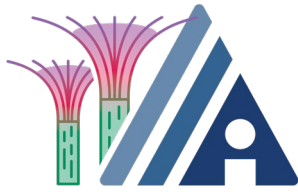
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03 - Show Schedule

Date	Time	Activity	Description
Bridges Poster Display Session			
Tuesday-Wednesday, 20-21 January 2026	0830-1800	Bridges Posters Display Session	- Authors must pick up their conference badge at registration located in APEX Gallery. - Poster collection location at Singapore Expo will be confirmed via email closer to the conference.
Main Technical Conference Poster Display Session			
Thursday-Sunday, 22-25 January 2026	0800-1630	Installation daily from 8am-11:45am Poster Sessions daily from 12pm-2pm Removal daily from 2pm-4:00pm	- Authors must pick up their conference badge at registration located in APEX Gallery. - Poster collection location at Singapore Expo will be confirmed via email closer to the conference. - Authors to dismantle posters by 1600 hours each day and exit the hall by 1630 hours.
Workshop Poster Display Session (At Singapore EXPO)			
Monday-Tuesday, 26-27 January 2026	0900-1630	Workshop Posters Display Session (Singapore Expo Level 2 Displays ONLY)	- Authors must pick up their conference badge at registration located in APEX Gallery. - Poster collection location at Singapore Expo will be confirmed via email closer to the conference. - Authors to dismantle posters by 1600 hours each day and exit the hall by 1630 hours.
Workshop Poster Display Session (At Grand Mercure Roxy)			
Monday 26 January 2026	0900-1800	Workshop Posters Display Session (Grand Mercure Roxy Location ONLY)	- All authors to collect posters from Singapore EXPO by Sunday, 25 January 2026, 1600 hours. - Poster collection location at Singapore Expo will be confirmed via email closer to the conference.
The organizer will assume no responsibility for lost or stolen property.			
The schedule above is subject to change. Please email to aaai26@aaai.org for any clarifications.			

You may refer to the program overview [here](#) for more details.

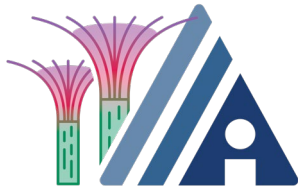


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04 - Organizer & Official Contacts

Organizer – AAAI: Association for the Advancement of Artificial Intelligence		
Ms. Chesley Grove, CAE, CMP Director of Operations Association for the Advancement of Artificial Intelligence. 601 Pennsylvania Ave NW, Suite 900 Washington, DC 20004 www.aaai.org aaai26@aaai.org Telephone: (+1) -202-360-4062 Fax: (+1) -202-742-8303		
Order Forms Attn: Operations Team operations@arconmarketing.com.sg Tel: (+65) 6732 8007 Mobile: (+65) 8570 0766 Fax: (+65) 6732 2007	Optional Services A0 Poster Paper Printing Download the order form here	Order Deadline Monday, 24 November 2025



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05 - Order Forms & Payment Instructions

A quick summary guide to getting your A0 posters printed locally in Singapore and save the hassle of bringing it over from your home country.

1. Download and fill up the order form linked [here](#).
2. Send it to the operations team via email.
3. Attach the final file in the given format required after confirmation.
4. Pick it up conveniently at AAAI-26!
5. Install your posters at your assigned poster boards with the given adhesives.

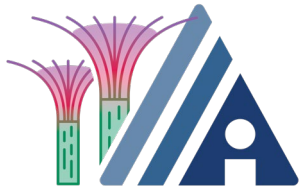
Payment Instructions

- There are 3 modes of payment in total:
 1. PayNow – For local Singapore transfers only
 2. Credit Card – With additional 4% admin fee to be borne by authors
 3. Telegraphic Transfer – With additional SGD 35 bank charge to be borne by authors
- Inside each form, authors can select their preferred mode of payment.
- After submitting the order forms to operations@arconmarketing.com.sg, the operations team will confirm the order with the author before issuing an invoice.
- **If PayNow or Telegraphic Transfer is selected**, the author can make payment directly to the account number stated in the invoice sent. After payment is successful, the author should revert with the proof of payment to the operations team via email.
- **If Credit Card is selected**, a credit card payment link will be created and directly sent to author's email. The payment link will only be valid within the stipulated deadline. After payment is successful, the author should revert with the proof of payment to the operations team via email.
- After payment has been received, the operations team will make the necessary arrangements or any liaison required with the author.

Collection of posters

1. Present your unique paper ID to the operations staff at the collection point – poster collection location will be confirmed via email at a later day.
2. If you have more than one poster, let the staff know if you would like to collect all on the day itself or collect the required ones on each individual day.
3. Sign off on the list to indicate that collection is complete.
4. Head to your assigned poster boards and display your poster with reference to the installation guide.

*Subject to changes. Poster collection details will be notified closer to event date through email.



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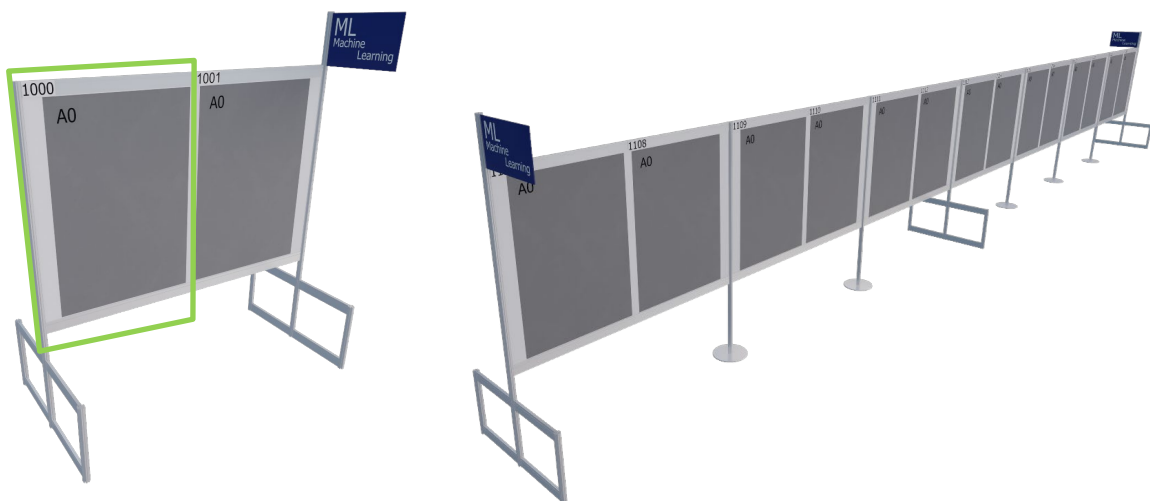
06 – Poster Installation Guide

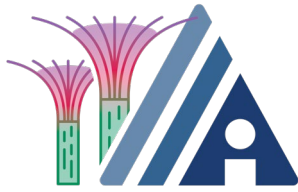
Adhesives on Bulletin Boards – Only the use of the provided adhesive tape is allowed when securing posters or reports onto bulletin boards. Other forms of installation without prior approval may/will result in the removal of the poster with no prior notice, and damage fees of bulletin boards will be borne by author.

Installation of Signs – No nails, screws, staples, tape, or other fastening devices can be used to hang or attach to poster panels, building walls, ceilings, windows, doors, lights, sprinklers, or other fixtures/surfaces inside or outside venue. ***Please fill up FORM A – POSTER PAPER PRINTING if you would like to order and print A0 posters locally in Singapore or email operations@arconmarketing.com.sg for enquiries regarding installation of author's own graphics or engaging external vendor's graphics services.***

A render of how the poster display board looks as reference:

- AAAI will assign a specific poster display number to you in advance. This will happen within a few days of the event and will be posted on the event website. Note the poster display number is **NOT** your paper ID.
- Please update the operations team once you know your poster display number on which session via email.
- Each panel holds two A0 posters, side by side, in portrait orientation only.
- Your poster display number (eg. #1000, #1001 etc.) will be clearly marked on the panel.
- The designated area for each poster is marked by the start of your assigned poster number.
- For example, author at poster #1000 should not stick their poster beyond the green box.





How to install your non-adhesive posters at AAAI-26:

Step 1: Locate your assigned poster boards and check if the board has residual Velcro.

- If the board has residual smooth side of Velcro, do collect just the rough side of Velcro from the baskets attached by the side of poster boards.
- If the board has residual rough side of Velcro, do collect just the smooth side of Velcro.
- If the board has no residual Velcro, do collect complete sets of Velcro (both rough and smooth sides of the Velcro).

Step 2: Collect the Velcro adhesives.

- There will be 3 baskets of adhesives attached by the side of poster boards.
 - (i) Both rough and smooth Velcro sides
 - (ii) Rough Velcro sides only
 - (iii) Smooth Velcro sides only
- Ensure that you will have approximately 4-6 complete sets of Velcro per poster before heading back to your poster board.

Step 3: Ensure that the back of your poster is clean and dry.

Step 4: Apply Velcro to poster.

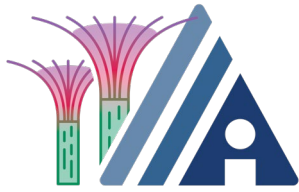
- Identify the rough and smooth sides of Velcro.
- Important thing to note:
 - (i) Smooth side of Velcro goes onto the back of poster; Rough side goes on the wall
- Peel off the backing of the smooth side.
- Stick a strip onto each corner of the back side of your poster, about 1-2 inches from the edge.
- Press each strip firmly for 10-20 seconds to ensure good adhesion.

Step 5: Mount the poster on the wall.

- Align your poster on wall and press each Velcro spot firmly so that the poster is secured.
- If needed, make any adjustments by gently peeling and repositioning.

Step 6: Removing of posters at the end of your designated poster session.

- Gently remove the poster by pulling from one corner.
- Detach the Velcro strips from the poster gently. It is possible that the Velcro had been securely adhered onto your poster, so you may want to keep the poster with smooth Velcro still attached at the back to ensure that the poster is still intact.
- **Note: It is the author's responsibility to remove their poster by no later than 4pm on the day of their designated poster session. Any posters remaining after this time will be removed and discarded.**



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07 - In Case of Emergencies

The 40th Annual AAAI Conference on Artificial Intelligence covers the following areas within Singapore Expo.

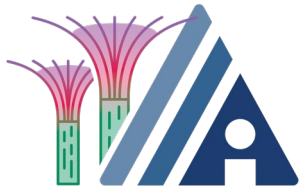
- Exhibition Halls are located at Hall 1 and 2.
- Registration and Pre-function areas are at APEX Gallery.
- Meeting Rooms (Level 1: Opal; Level 2: Citrine, Garnet, Peridot, Tourmaline and Topaz).

FIRE-EXITS are located at the four corners of each hall and two at the pre-function area.

Evacuation

In case of emergencies, an alarm will sound;

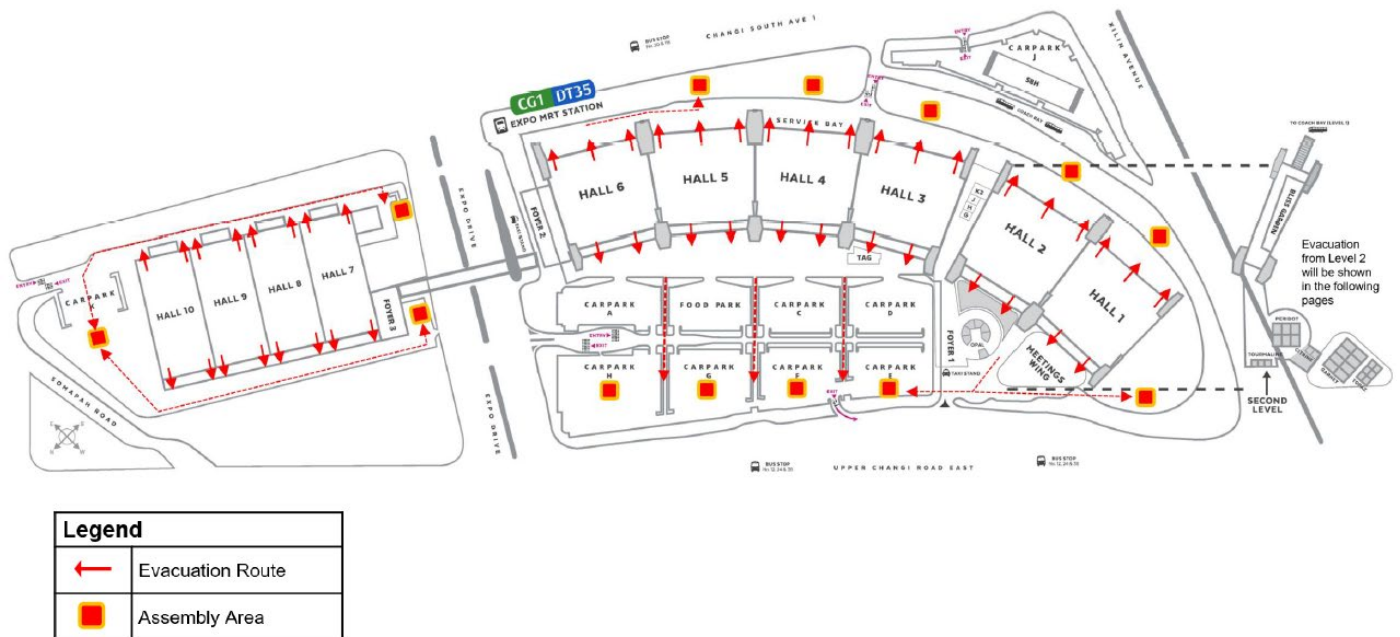
- Look for the **GREEN FIRE-EXIT SIGN** located throughout the facility and proceed quickly, evacuating in an orderly manner.
- Remember to listen carefully to any broadcast messages.
- Strictly follow instructions from the safety officer and give priority to people with disabilities, elderly, and children.
- In case of dense smoke; remain below smoke level and proceed to the **NEAREST FIRE-EXIT**.
- **LEAVE** large items or suitcases and **DO NOT** use elevator for evacuation.
- Once outside the building, proceed to the assembly point where you will receive further instructions.
- If you have any other questions, please do not hesitate to ask the fire wardens.



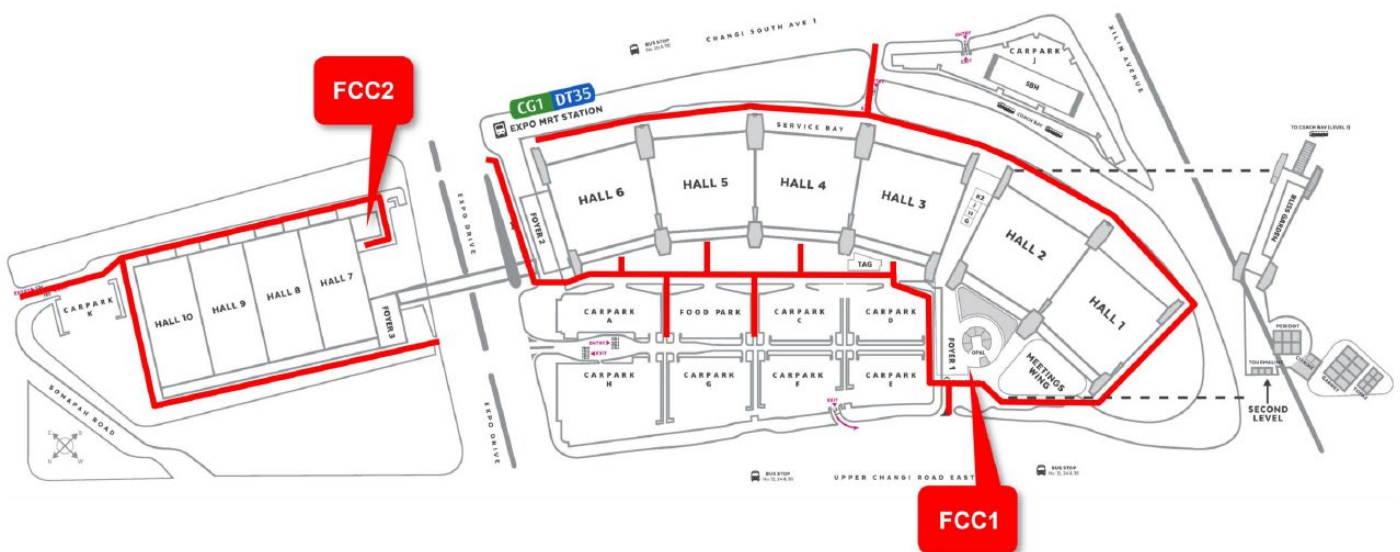
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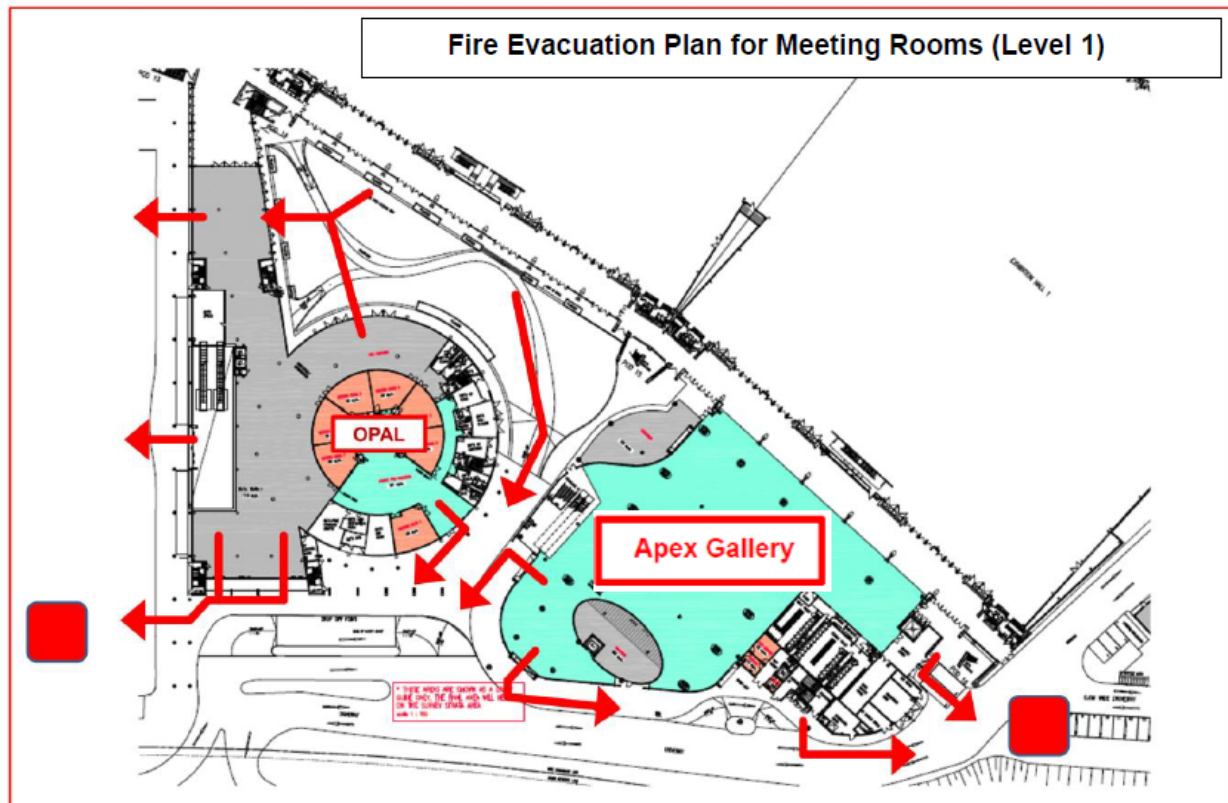
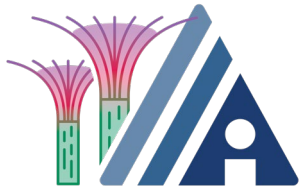
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Plan 1 – Evacuation Routes and Assembly Areas



Plan 2 – Fire Engine Access Route





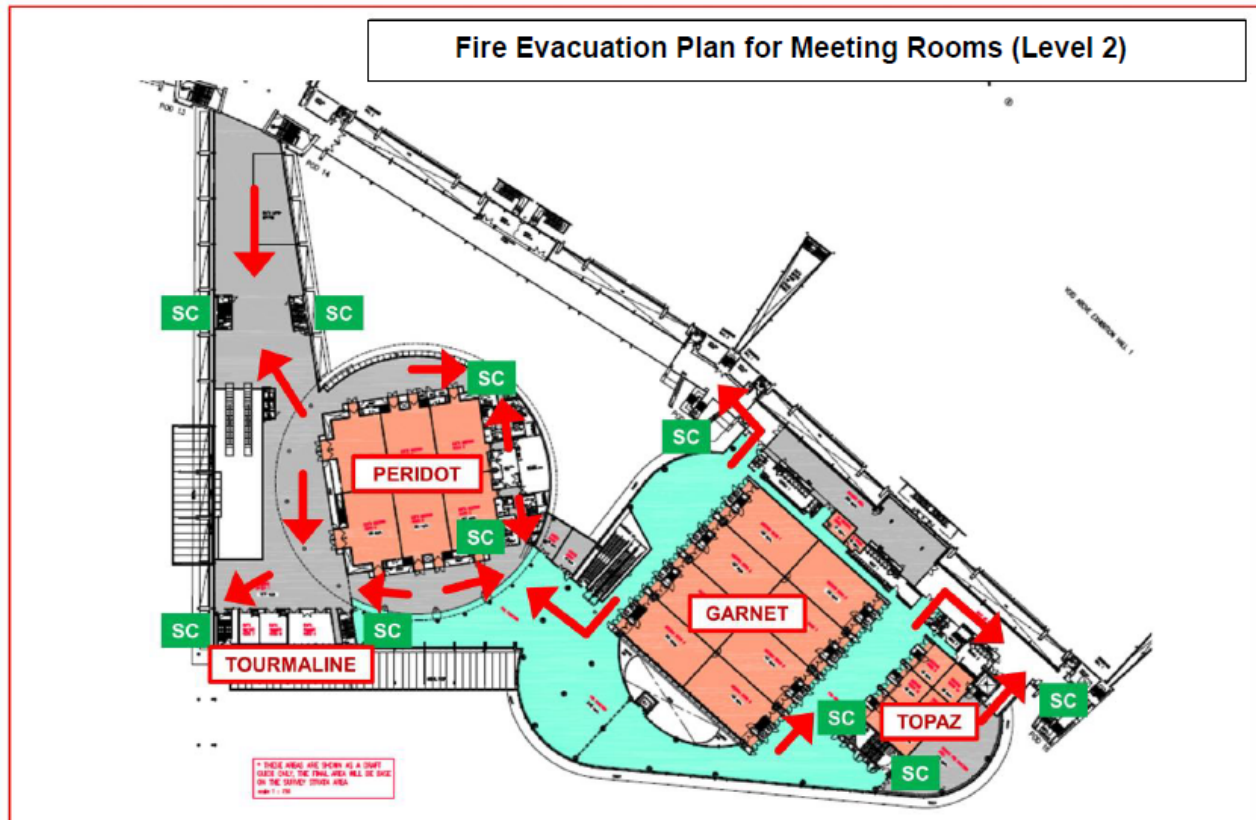
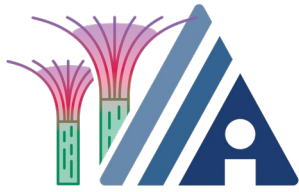
Legend



Evacuation Route



Assembly Area



Legend	
	Evacuation Route to Exit Staircase
	Staircase

